

**ARE YOU CURRENTLY  
MANAGING A  
RESEARCH PROJECT?**

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**DO YOU WANT TO  
FURTHER DEVELOP  
YOUR PROJECT  
MANAGEMENT  
SKILLS?**

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**TAP INTO THE  
KNOWLEDGE OF  
EXPERIENCED PROJECT  
MANAGERS AND LEARN  
FROM THEIR  
EXPERIENCES OF  
WORKING ON  
INTERNATIONAL  
RESEARCH PROJECTS**

- Strengthen your project management skills and increase the efficiency of your work
- Benefit from practical examples and exercises as well as group work sessions
- Network with participants from other countries and exchange experiences



## **RESEARCH PROJECT MANAGEMENT AUTUMN TRAINING WORKSHOP DUBLIN, IRELAND NOVEMBER 26-28, 2013**

With twenty-one years of experience in EC-funded research projects, AquaTT as part of its Mentoring, Training and Advisory Services has devised a robust three-day Research Project Management Training Workshop primarily aimed at Researchers and Communications and Project Officers.

This practical three-day training workshop provides participants with (i) an understanding of the lifecycle of EC-funded research projects, (ii) a skillset to increase their ability to efficiently project manage their work, and (iii) the opportunity to apply these skills to real issues that occur in research projects.

Over the course of the three days, experienced AquaTT trainers will guide participants through the various stages of a research project using real case studies and scenarios while simultaneously integrating the skillset to afford the participants practical experience of applying these skills to research projects.

**This workshop is designed to facilitate a quality learning experience for groups in small numbers and is therefore open to a limited amount of participants.**

The programme's customised interactive approach involves a combination of facilitated learning and practical exercises that will ensure participants experience hands-on learning to better prepare them to successfully manage EC-funded contracts.

### **DAY 1: SETTING THE SCENE**

**Day 1** provides a framework for the management of research projects from policy drivers during the application phase to internal relationships during the implementation phase.

- Introduction to Project Management & the Research Project Lifecycle
- The Funding Procurement Landscape - From FP7 to Horizon 2020
- Managing Professional Relationships - Introduction to Internal Project Communications

### **DAY 2: SKILL-BASED LEARNING**

**Day 2** will allow participants to work on real case studies building upon the knowledge they acquired during the first day's sessions. The topics in Day 2 will equip the participant with the knowledge and skills to understand the key challenges involved in project and financial management. Participants will learn about project-based relationship management, including dealing with project partners and other stakeholders, promoting their own projects, and effectively expanding their own professional network at external events.

- Understanding Project Applications and Budgets
- External Communications Management (I) - Building your Network
- External Communications Management (II) - Event Management and Participation

**“Good team, great programme, we came back with so many tools that will be used on a daily basis, thank you...”**

**“A different approach to Project Management, high quality exchanges with trainers, rich recommendation from experts, a good atmosphere...”**

**“The most useful training I have had. It enabled me to see what is behind the life of a project and the way a project can be better organised...”**

Feedback from representatives of Centre National de la Recherche Scientifique (CNRS) following their participation in the autumn session in 2012.

### **DAY 3: APPLIED PROJECT MANAGEMENT AND PROJECT SUSTAINABILITY**

**Day 3** focuses on the essential tools that will increase each participant's capacity to successfully manage a research project while taking into consideration key issues, including performance measurement of project outputs and outcomes. The programme will conclude with an exploration of how to achieve and maintain success in the EC-funded research project environment.

- Risk Management in Projects – from Time Management to Stakeholder Facilitation
- Value Creation – Demonstrating Impact from Your Project
- Maintaining Success in a Competitive External Funding Environment – The Way Forward

### **COURSE PREREQUISITES**

Prior to the training workshop all participants will be required to provide a copy of their resume and to complete a short pre-workshop survey. Both elements will enable AquaTT to customise the training content and context to meet participants' needs.

#### **Cost:**

**The total cost for this three day training workshops is €1,170. This figure includes learning materials, lunch and refreshments.**

#### **For further information contact:**

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### **ABOUT AQUATT**

AquaTT is a non-profit organisation founded in 1992 under the EU COMETT programme as a University Enterprise Training Partnership (UETP) between academia and industry. Since then it has grown to become a leader in project management, education and training, communication, dissemination and stakeholder engagement and is currently working on 19 EC-funded projects across the FP7, Interreg and Lifelong Learning programmes.

Through these projects AquaTT works with over 250 institutions across 40 countries for the entirety of each project's life cycle, from project conception right through until delivery. AquaTT's policy has been to build an experienced multi-disciplinary team of experts who use their collective expertise in business, communications, training and scientific research to design, manage and partner in innovative research projects.